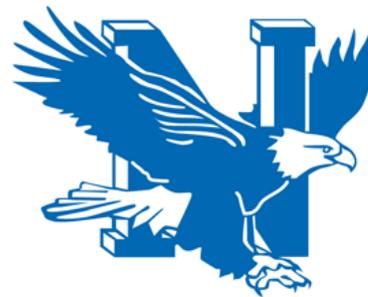


# Nazareth Area High School

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Scott Breidinger, Principal

Jessica Babbitt, Assistant Principal

William Ostroski, Assistant Principal

## **Nazareth Area High School Flexible Instructional Day (Virtual) Guidelines**

When necessary, students and staff will participate in a Flexible Instructional (virtual) Day (FID) as determined by the superintendent of schools. **The 5 FID days will be considered regular school days in terms of meeting the 180 day school year requirement.** *Any traditional snow days used after the five (5) FID days will be added to the end of the school year as make-up days for students and staff.*

For each FID day, students should log on to their teacher's Schoology page during the block of time outlined below that is aligned to their schedule to access course materials and complete assigned work. Teachers will post a Zoom link on their Schoology page for **live / synchronous instruction** that is required for students to attend in order to be considered **present**. Teachers will provide anywhere from 15 to 30 minutes of live instruction per class period; the remainder of class time will be asynchronous / independent work for students to complete based on teacher instruction. Teachers should check the Schoology Information Center for resources and assistance when planning their virtual instruction. Students who do not log on and participate **will be marked absent**. No students will physically attend CIT, LCTI, or BAVTS. Students enrolled in college courses should follow the directions and schedule from their respective colleges / post-secondary institutions. *\*Note, CIT has indicated that they will not be providing synchronous or asynchronous assignments when the NASD uses a FID day. Optional assignments may be posted in Google Classroom to minimize make-up work upon returning to CIT.*

If a student is **absent**, a parent or guardian should follow the traditional process of excusing their child from school. Please access this [link](#) to submit a digital excuse which is the preferred method of contact. If you have already submitted an Educational Trip Excusal Form or previously informed the Attendance Office

that your student will be absent, you do not need to do so again. If your student will now be present due to the virtual schedule, please email [hsattendance@nazarethasd.org](mailto:hsattendance@nazarethasd.org). Students who are absent will have the opportunity to make up any work missed; students will receive one day for each day absent, just as they would for a regular school day.

If teachers are absent and unable to provide live instruction, students will not be considered absent but should still access their teacher's Schoology page to access any asynchronous work that may be assigned. If no new work has been assigned, students can work on any outstanding work for that class. *Teachers will post a message in Schoology to alert students if they are not available for live / synchronous instruction.*

Counselors, Nurses, Psychologist, Library Media Specialist, Gifted Education teachers, Technology Integration Specialist and Associate teachers will continue to work with students, staff, and parents as necessary and able in the virtual setting.

**The building will not be open for students to collect materials or items from classrooms or lockers.** Offices will be open for virtual assistance during regular office hours.

[Flexible Instructional Day Bell Schedule](#) (Virtual)

**TEACHER OFFICE HOURS - 7:45-8:15 AM**

**BLOCK 1 - 8:15-9:15 AM (60 minutes)**

**BLOCK 2 - 9:45-10:45 AM (60 minutes)**

**BLOCK 3 - 11:15 AM-12:15 PM (60 minutes)**

**BLOCK 4 - 1:00-2:00 PM (60 minutes)**

**Additional Teacher Assistance/Office Hours - 2:15-3:15 PM**

*(Eagle Block-related items, general questions, remediation, etc.)*

**Important Notes:**

- Here are the [Zoom expectations](#) for students.
- No formal Eagle Block time will be on the schedule; in addition, Flex Time Manager will not be used.

- Teachers are available to students and parents via email and Schoology in between blocks **and** from 2:15-3:15 PM.
- Students enrolled in CVP (Colonial Virtual Program) cyber courses should follow the directions and schedule from their instructors.
- The above schedule applies to all NAHS courses, both in person and cyber.
- **In the event additional support is needed or technical issues occur,** students should first reach out to their teacher to explain their absence. The teacher will then share any corrections to be made with the Attendance Office.
- Students who do not "attend," participate in the instruction, or complete the assignments from the virtual day will be marked absent in PowerSchool / Schoology.
- Students experiencing technical issues should message their teacher(s) in Schoology or visit the [HS Website](#) for Technology Support.
- Students enrolled in a **study hall** are not required to meet/check in for attendance.
- **Coaches, advisors, directors, and/or the Athletic Department will provide additional direction and communication regarding the status of athletic and co-curricular activities on FID days.**